

**BYRON-BERGEN CENTRAL SCHOOL
BOARD OF EDUCATION MEETING
Thursday, October 19, 2023
6:00 p.m. – Elementary Cafetorium**

Tour of the Elementary School and Pool

- Call to Order: The meeting was called to order at 5:00 p.m. by President D. List.
- Members Present: D. List, H. Ball, K. Carlson, J. Cook, L. Forsyth, C. Matthews, L. Smith
- Members Absent: None
- Also Present: P. McGee, L. Prinz, C. Stehm, K. Loftus, R. Stevens, B. Brown, K. Grattan, K. Kaercher, J. Back, and 12 member of the audience.
- Executive Session: It was moved by H. Ball and seconded by L. Smith to enter executive session at 5:41 p.m. to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
The motion passed 7 Yes, 0 No.
- Return to Public Session: It was moved by K. Carlson and seconded by H. Ball to return to public session at 6:01 p.m.
The motion passed 7 Yes, 0 No
- President's Report: D. List attended the GLOW with Your Hands event and said it was awesome. The GVSBA President's meeting went well and was well attended with 12 of the 22 districts participating. She thanked J. Cook for being the voting delegate for the NYSSBA resolutions. The tour of the Elementary building was acceptable and they saw the construction going on in the pool area.
- Academic Focus: D. Slocum presented on Instructional Coaching in the Elementary School. There are three different types of coaching which include initial and reflection meetings with the Instructional Coach:
Traditional (24 participants) – Set goal, record, and reflect.
Impact Cycle (6 participants) – Set goal, record, reflect, strategize, record, reflect, strategize,...
Team Coaching (16 participants) – Record, set goal, share, suggest, strategize, record, share, reflect,...
The Instructional Playbook is being utilized and it is an organized, concise, and precise document that summarizes high-impact research-based teaching strategies used to support teachers and their students.

Student Council
Report:

The Jr./Sr. High Student Council stated it has been a busy start to the school year. Homecoming week consisted of dress up days, hall decorating, an outside pep rally, and a dance. They are working on planning for the upcoming holidays.

Principals'
Comments:

K. Loftus reported:

- Open house went great, there was 85% attendance from families.
- Fire Safety Week was last week.
- The REV theater performances have started.
- October is Bully Prevention Month.
- Next week is Red Ribbon Week with spirit days. Friday is the annual Halloween Parade.
- The goals for the Elementary School this year are:
 - o Byron-Bergen Elementary School will utilize three restorative practices to support all students in social emotional learning. Restorative Practices will include restorative conversations, restorative circles, and mediations.
 - o Byron-Bergen Elementary teachers will score benchmarks, analyze the benchmark data, and create plans to inform their instruction. Byron-Bergen Elementary School will create an MTSS team that will utilize this data to inform intervention plans.
 - o Byron-Bergen Elementary teachers will intellectually engage students in challenging content and tasks, by focusing on student accountability and stamina. They will do this by utilizing research based strategies from the instructional playbook.

C. Stehm/K. Grattan reported:

- It has been a great start to the school year.
- Department meetings have been going well.
- The goals for the Jr./Sr. High this year are:
 - o Byron-Bergen Junior/Senior High School employees will utilize the SEL playbook to support all students in social emotional learning.
 - o Faculty will develop a common understanding of standards based curriculum in their content area. Teachers will continue to utilize scope and sequences and curriculum maps to ensure students are receiving equitable standard based instruction.
 - o Faculty will identify a new strategy that increases active student intellectual engagement. They will utilize this on a consistent basis in their instructional practice this year.

Director of
Instructional
Services
Comments:

B. Brown stated there are 10 mentors this year for first and second year teachers and their first meeting will be next week. The Superintendent Conference Day went very well and the next one will be in January. The goal of the special education program is to maximize the academic

and functional achievements of all students with disabilities. This school year there are 85 classified students, this number went up by one from last year. This year there are 18 CPSE students, students ages 3 and 4.

Director of
Technology &
Assessment
Comments:

J. Back stated that the PSAT this year was offered at the school and was online. She thanked R. Kaercher and D. Pangrazio for making this as smooth as possible. The NYS Math and ELA scores were sent out via ParentSquare. It is Cyber Security Month. BEDS day was October 4th.

Business
Administrator
Comments:

L. Prinz said this is the last few weeks of tax collection; we are currently at 94.24% collected. Up for Board approval under New Business is the Day Automation contract for Phase 2 of the SMART Bond work. The 2022-2023 audited financial statements and corrective action plan are also up for Board approval. Starting November 1st all students will be receiving free meals for the remainder of the 2023-2024 school year. The cost of the meals will be covered by the United States Department of Agriculture and New York State. The USDA updated their eligibility guidelines and the District now qualifies for funding through the Community Eligibility Provision (CEP) program.

Superintendent's
Comments:

P. McGee welcomed the PIG students. He thanked the Board for all the hard work they put in. Section V has been having some issues with student athletes and coaches behaviors but he is proud to say that there have been zero issues from Byron-Bergen. The cross-country team received the sportsmanship award at their last meet. This is the sixth year in a row that the Byron-Bergen Jr./Sr. High was recognized as a best high school in U.S. News. There were three additions to New Business: 13.4 Approval of Substitute Nurse (UPK-12) – Jenna Ayres, 13.5 Approval of Substitute Teacher (UPK-12) – Keri Furness, and 13.6 Approval of 2023-2024 Occasional Driver – Jeff Parnapy.

Consent Agenda:

It was moved by J. Cook and seconded by H. Ball that the following consent agenda be approved:

Approval of Minutes

September 21, 2023

Financial Matters

General Fund Bills: Warrant A-15, Ck. # 24085-24087, \$497.06

Warrant A-18, Ck. # 24093-24096, \$5,638.62

Warrant A-20, Ck. # 24097-24178, \$358,050.69

Warrant A-21, Wire # 99178, \$24,000.00

Warrant A-22, Ck. # 24180-24188, \$293,648.58

Warrant A-24, Ck. # 24189-24261, \$91,285.51

School Lunch Fund Bills: Warrant C-3, Ck. # 201103, \$160.00

Warrant C-4, Ck. # 201104-201112, \$5,451.41

Warrant C-5, Ck. # 201113-201126, \$19,531.85

Federal Fund Bills: Warrant F-2, Ck. # 400509-400512, \$12,390.17

Warrant F-3, Ck. # 400513-400515, \$10,221.34
Capital Fund Bills: Warrant H-4, Ck. # 2704-2712, \$1,395,631.00
Warrant H-5, Ck. # 2713-2720, \$1,730,864.64
Trust & Agency Fund Bills: Warrant TA-5, Wire # 1651-1655,
Ck. # 301312-301313, \$122,807.63
Warrant TA-6, Wire # 1656-1659,
Ck. # 301314-301319, \$444,847.14
Warrant TA-7, Wire # 1660-1664,
Ck. # 301320-301328, \$476,051.73

Personnel Matters

Resignations/Retirement/Termination:

Resignation – Teacher Aide – Dawn Reed (Eff. 10/11/23)

Approvals:

Teacher Aide – Ashley Yerdon (Eff. 9/25/23)

2023-2024 Additional Mentor

Heather Painting

2023-2024 Additional Jr./Sr. High Extracurricular Advisor

Alliance for Equality – Nichole Whiteford

2023-2024 Winter Sport Coaches/Advisors and Volunteers

Wrestling

Varsity – Rich Hannan (.50) and Matthias Ellis II (.50)

JV – Josh Brabon

Modified – Rich Hannan (.50) and Matthias Ellis II (.50)

Volunteer – Brian Tatar

Volunteer – Zach Hannan

Boys Basketball

Varsity – Roxanne Noeth

JV – Chris Chapman

Modified – Elliott Flint

Girls Basketball

Varsity – Rick Krzewinski

JV – Nick Muhlenkamp

Modified – Elliott Flint

Swimming

Varsity – Sara Stockwell

JV – Erik Fix

Cheer

Kristina Bird

Substitute Bus Driver – Kathleen Booth

Substitute Bus Driver – Charlene Ruzewski

Substitute Food Service Worker – Amanda Crane

Cleaner – Caliann Elliott (Eff. 10/20/23)

Substitute Teacher (UPK-12) – Lauren Berger

Miscellaneous Matters

None

CSE/CPSE Review

CSE cases as presented

The motion passed 7 Yes, 0 No

Policy Committee Update:	Policy Committee met today and there will be a first reading on Policy # 6121 Sexual Harassment in the Workplace at the November meeting.
--------------------------	---

Facilities Committee Update:	None
------------------------------	------

Budget Committee Update:	None
--------------------------	------

Audit Committee Update:	None
-------------------------	------

SOAR Update:	None
--------------	------

Positive Recognition:	None
-----------------------	------

Approval – Day Automation Contract	Upon the recommendation of the Superintendent, it was moved by L. Smith and seconded by C. Matthews to approve the Day Automation Contract. The motion passed 7 Yes, 0 No.
------------------------------------	---

Approval – 2022-2023 Byron-Bergen Central School Audited Financial Statements	Upon the recommendation of the Superintendent, it was moved by H. Ball and seconded by L. Smith to approve the 2022-2023 Byron-Bergen Central School Audited Financial Statements. The motion passed 7 Yes, 0 No.
---	--

Approval – 2022-2023 Corrective Action Plan	Upon the recommendation of the Superintendent, it was moved by J. Cook and seconded by H. Ball to approve the 2022-2023 Corrective Action Plan. The motion passed 7 Yes, 0 No.
---	---

Approval – Substitute Nurse (UPK-12) – Jenna Ayres	Upon the recommendation of the Superintendent, it was moved by K. Carlson and seconded by H. Ball to approve Substitute Nurse (LPN) (UPK-12) – Jenna Ayres. The motion passed 7 Yes, 0 No.
--	---

Approval – Substitute Teacher (UPK-12) – Keri Furness Upon the recommendation of the Superintendent, it was moved by L. Smith and seconded by H. Ball to approve Substitute Teacher (UPK-12) – Keri Furness.
The motion passed 7 Yes, 0 No.

Approval – 2023-2024 Occasional Driver – Jeff Parnapy Upon the recommendation of the Superintendent, it was moved by L. Forsyth and seconded by J. Cook to approve 2023-2024 Occasional Driver – Jeff Parnapy.
The motion passed 7 Yes, 0 No.

Public Comment: None

Information/Announcements/Reports:

Parental Leave of Absence – Clare Underwood (Eff. 1/3/24)
Parental Leave of Absence – Courtney Bapst (Eff. 2/26/24)

Requests Requiring Board Consideration:

D. List wanted to move the May 30, 2024 to a different date; the Board agreed. Upon the recommendation of the Superintendent, it was moved by H. Ball and seconded by J. Cook to approve the Change of the Board of Education meeting Scheduled on May 30, 2024 to May 23, 2024 at 6:00 p.m.
The motion passed 7 Yes, 0 No.

Review of Next Meeting's Agenda:

Policy Committee Update
Facilities Committee Update
Budget Committee Update
Audit Committee Update
SOAR Committee Update
Positive Recognition

Adjournment: It was moved by L. Smith and seconded by K. Carlson to adjourn the meeting at 7:41 p.m.
The motion passed 7 Yes, 0 No.